



2019 LARGE FACILITIES WORKSHOP

APRIL 2-4 | TEXAS ADVANCED COMPUTING CENTER

Information Section

Topic:	Project Management and Business Core Competencies for Recipient Personnel
Speaker(s) Name, Title:	Jeff Zivick
Session Description:	This session will discuss future NSF expectations for Recipient organizations to identify Key Personnel who have the qualifications to fulfill a set of core competencies considered necessary for successfully managing an NSF major facility award. Based on input received from the 2018 Large Facilities Workshop, the team approach will be used for meeting the suite of competencies and qualifications and may include a combination of experience, education, training, or certifications. Competencies will also depend on the life-cycle stage of the project (Design, Construction or Operations).
Session Time Slot:	10:40 am - Thursday, April 4, 2019
Purpose and Desired Outcome:	The draft set of core competencies has been developed based on industry best practices and those for agency staff as required by the Program Management Improvement and Accountability Act (PMIAA). As part of this session, attendees will be encouraged to provide feedback to NSF on drafting of this new section in the Major Facilities Guide (MFG).

Notetaking Section

Scribe Name	
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Disclaimer: *These are raw notes that were captured by the assigned scribe during this session at the 2019 Large Facilities Workshop. This is one individual's interpretation of what took place during the session, and its content does not necessarily represent the viewpoint of the National Science Foundation.*

Notes and Key Points:

- Core Competencies mean matching the correct education, training and job experiences that the position requires to do the job effectively. Mapping comes into play.
- Recipients should communicate their key personnel key competencies to NSF.
- Several attendees suggested adding the following areas to core competencies:
 - Education and Public Outreach
 - Diversity and Inclusion
 - Property Management & Divestment
 - Import & Export Control
 - Health & Safety

Best Practices:

- Project Management Improvement and Accountability Act (PMIAA), while not a requirement may be good to look at for core competencies.
- Core Competencies not only mean fitting the right educational and training requirements to the job, but also fitting the right job experiences that are appropriate for the position.

Actionable Recommendations (Action Owner Name & Organization):

- Jeff Zivick is looking for community input on this topic and has provided his contact information. Please send him your comments.

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Decisions:

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Questions:

- Michele Lacey - Is this a new requirement in our cooperative agreement? Matt Hawkins responded that this will not be a hard rule, but over time we will be looking to see how recipients are doing this. We need the communities help in what goes into the LFM on this topic.
- Michele Lacy - What about the core competencies of your organization sponsored projects office or other indirect positions under the award? Matt H. responded that these are the questions and topics that we need to work out, so let us know this feedback.
- Name? - Is there any way to change the key personnel listed on the NSF 1030 budget form? Matt H. responded that the definitions of what key personnel listed in your awards are important and should be made by the recipient. Awardee's should make the call on what is listed in key personnel CVs.
- Elizabeth G. (NSF OIG) - Are training certification costs going to be reimbursed under the awards? Matt H. responded that recipients should develop a training program that would be in accordance with project objectives. Eddie Whitehurst responded that training costs would be reimbursed under the facility's cooperative agreements.
- Michele Lacey - Do you anticipate providing a definition for each competency listed in the LFM? What about other positions not listed in the LFM, like an Import Control person? Matt H. responded that NSF is very interested in knowing what positions to list in the LFM and what core competencies should be listed for them. Please provide us your feedback in this area.
- Name? - How do we meet the competency requirements for "interpreting the OMB requirements"? What would those competencies be? Matt H. responded that we need to call out important positions in the CA's and the award that are critical to the management of these awards.
- Name? - Should we be listing outside contractors under the key personnel in the award and coming up with core competencies of the position? Eddie W. responded that outside contractors should not be listed as key personnel in the award document.
- Name? - What are NSF's expectations for award compliance on OMB requirements, as opposed to compliance for operations management? Florence Rabanal responded that we may be getting this confused with roles and responsibilities and opposed to core competencies.
- Elizabeth G. - Are we asking the recipients to develop core competencies for every aspect of the award? Matt H. responded that core competencies should be developed for key personnel and other listed as important to the outcome of the awards goals and objectives.

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Session Summary

See Session Description above.